



## VACANCY APPLICATION FORM

Please complete and email to : [hr@azzanbinqais.com](mailto:hr@azzanbinqais.com)

Title of post applied for:
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### Personal details:

Surname:	First name:	
Preferred title:	Previous surname(s) (if appropriate):	
Date of birth:	Place of birth:	
Passport issued by:	Date of issue:	Expiry date:

### Relevant experience

#### Current appointment:

Name & Address of School/ Organisation	Type of school	Title of post	Subject(s) taught	Year Group(s) taught	Full time/ part time/ supply	Dates		Point on Main Salary Scale (if appropriate):
						From	To	

#### Previous teaching experience:

Name & Address of School/ Organisation	Type of school	Title of post	Subject(s) taught	Year Group(s) taught	Full time/ part time/ supply	Dates	
						From	To

#### Brief:

No of years teaching full time: No of years teaching British NC:	Main subject and level taught (Senior School)
Subject and age range specialty (Primary School)	Additional subject taught (Senior School)

#### Additional experience outside teaching:

Name of School/ Organisation	Nature of business	Position held	Responsibilities	Dates	
				From	To



### Relevant education and qualifications

#### Higher education:

Institution (full or part-time)	Dates		Main subjects	Qualifications obtained	Class of degree
	From	To			

#### Other qualifications and training attended (*mention the courses attended in the last three years*):

Institution	Location	Dates		Course title and qualification
		From	To	

#### UK QTS, DfES (UK applicants) or other:

Date recognised	Teaching reference

#### Details of A' Levels/IB:

School	Location	Dates		Subject and Grades attained
		From	To	

#### Languages:

First language	Proficiency Level
Other Languages	

#### References:

Names of Referees:

- If currently employed as a teacher, HOD or Deputy Principal you must please give the name and contact details of Head teacher as well as three other professional non-related referees
- If currently employed as a Head teacher/Principal you must please give the name and contact details of Chair of BOD as well as three other professional non-related referees - preferably Senior Staff

Name	Address	Position	Phone number/ Fax number	Email



**Extracurricular:**

Activity	Age Range	Achievements

**Contact details:**

Permanent Address:	
Telephone No: Work: Home / Mobile:	Fax No: Email address: Skype address:
Other contact number in case of difficulty in contacting you:	Do you have access to video conferencing facilities:

Are you are accompanied by your partner / children? (You may include a CV for your spouse if you wish. If your spouse is also applying for a post with us, a separate application form should be completed)	
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**Declaration:**

**Please read carefully before submitting**

By submitting this application form I declare that the information given is true and accurate and I acknowledge and accept that any offer of employment which may be made to me by British School in Baku is subject to this declaration.

Surname:

First name:

**Instructions for sending documents ( preferred method ):**

1. Complete the form and Save as an MS Word file.
2. Along with your application, please send a recent colour photograph
3. Click on the e-mail link on page 1 of this form.
4. Go to "Insert" – "File attachment" and attach the completed Word file.
5. If you have a CV and additional documents (i.e. references) attach these at the same time.
6. Check that the attachments are included and send.